

## SGO Scoring Checklist

This checklist may be used by administrators as a guide to scoring Student Growth Objectives (SGOs). This form can be shared with teachers prior to their annual summary conferences to enable them to prepare SGO materials ahead of time. The Department recommends administrators review the SGO Scoring Checkpoints and Considerations document for more information and resources on each component.

SGO Data Collection
<input type="checkbox"/> Was the student data for the teacher's SGO assessment administered in a consistent and accurate manner consistent with locally-approved policies?  <input type="checkbox"/> Was the student data for the teacher's SGO determined through a fair and accurate scoring process consistent with locally-approved guidelines?
Documentation
<input type="checkbox"/> Does the teacher provide clear student-level evidence for student performance (both baseline data and assessment data) over the SGO period?  <input type="checkbox"/> Has the teacher provided an accurate SGO rating for each SGO using the data they have submitted?
Scoring Process
<input type="checkbox"/> Is it necessary to adjust the scoring of the SGO based on significant student attendance issues or changes in class roster?  <input type="checkbox"/> In the case of 2 SGOs, is the final SGO rating determined by a pre-determined simple or weighted average?  <input type="checkbox"/> If SGO data is not available at the time of the annual conference, has time been set aside to discuss SGO performance and a summative rating with the teacher?
Reflection and Professional Development
<input type="checkbox"/> Has the teacher reflected on lessons learned through this year's SGOs and developed an action plan to improve the SGOs for next year?